



MECM (SCCM) Management	Client	Dalechek
New Setup		
Downloading and deployment of monthly windows updates and O365 updates		•
Creation and deployment of monthly Applications	•	•
Bitlocker policy and key management		•
Definition of Bitlocker encryption policies	•	
Creation of DCM (desired configuration management) objects and scripting automation as needed		•
Maintain boundaries and boundary groups to ensure efficient client communication		•
Maintain client settings to ensure all current features are being utilized		•
Maintain MECM clients on endpoints ensuring functionality and compliance		•
Deploy AV definition for MECM controlled Endpoint Protection		•
Manage User and security roles within the tool		•
Maintain operating system deployments and task sequences within the tool	•	•
Manage Site roles and infrastructure health		•
Schedule and maintain MECM upgrades		•
Provide monthly subscription reports		•
Engage vendor for any System Center related support		•
Pilot Group and Maintenance Window configuration		•
Buildout of Collection Hierarchy		•
Physical imaging of machines	•	
Installation and configuration of MECM related features and services	•	•
Management of users/groups and associated permissions	•	•
Management of performance parameters of the server		•
Script creation for administrative tasks		•
Installation of additional 3rd party software packages if provided with ample documentation and supported on a best effort basis	•	•
Tuning of the server		•

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Monitoring		
Availability of SCCM		•
SCCM processes/services		•
Server log messages		•
Storage availability / free space available		•