



M365 Management	Client	Dalechek
New Setup		
Installation of Dalechek Management tools		•
Creation of Dalechek Management users		•
Creation and Configuration of Tenant	•	•
Monitoring setup		•
Governance Policy Creation	•	
Governance Policy Implementation		•
Existing Setup		
Creation of Dalechek Management users		•
Installation of Dalechek Management tools		•
Audit and normalization of current tenant	•	•
Monitoring setup		•
User/Mailbox Administration		
Creation/removal of users/groups		•
Licensing Management	•	•
Alias, redirection, and mailbox permissions		•
Mailbox exports		•
SharePoint Administration		
Web Application/Site/Portal Creation		•
Permission Management	•	•
Installation and Configuration of SharePoint related features and services		•
Website/webpage/webpart design and development	•	
Webpart placement and/or configuration within site pages	•	
Custom “corporate branding”, themes or CSS Style implementation	•	
Security		
M365 Advanced Threat Protection		•
Anti-Spam		•
Identity and Access Controls	•	•
Data Loss Prevention (DLP)	•	•
Multi Factor Authentication (MFA/2FA)		•
Basic Remediation of Compromised Accounts		•

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Monitoring		
Licensing status/statistics		•
Availability		•
SharePoint Site Usage		•
SharePoint Storage Utilization		•
OneDrive Storage Statistics		•